

# Board of Directors Meeting Minutes

March 26, 2020 12:30 pm  
Wildwood Boardroom

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**Chairman:** Mike Jordan

**Location:** Kids Central- Board Room

**Present:** John Cooper, John Aitken, Sheila Cyr (minutes), Mike Jordan, Gordon Johnson, Kevin Sheilley, Tom Ranew, Lance Kinney, Bobby James, Lisa Alexander, Matt Bartoli, Janice Johnson, Mark Wickham, Rodney Rocker Kelly King, Rebecca Schatt, Chris Langley

**Board Members not Present:** Cyrus Robinson, Sandi Moore, Shalonda McHenry Sims

**Guests:** None

**Quorum:** Yes

**SPECIAL NOTE:** Due to COVID-19, this meeting was conducted via conference call.

**Call to order** March 26, 2020 at 12:34 pm

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## I. Chairman's Remarks -

- a) Approval of Board Minutes from January – Kelly King moved to approve, Gordon Johnson seconded the motion. All were in favor and unanimously approved.
- b) Performance - All green measures. All above average. CMA's doing a great job.

## II. President's Report

- a) COVID-19 Updates - expect diminished performance results because of COVID-19. 90% of our staff working remotely. Continuing performance with supervisors checking in. Leadership meeting weekly to see if updates need to be made from plan. Original plan was 2 to 4 weeks, may be longer. Plan updated as necessary.
  - b) Zoom meetings with foster parents began this this morning and will have another this afternoon.
  - c) COVID-19 has changed the way we contact parents/children. We can teleconference to see children.
  - d) Schools closed with digital schooling. Marion County trying to provide Chrome Books, etc. as needed.
  - e) With schools closed and people staying home, including over 120 daycares closed, there seems to be a decline in calls.
  - f) Suspending visitations between siblings and parent/children. Trying to get clarification due to some courts may have different wording than Supreme Court.
  - g) May see change in week or two. Case Managers will be considered essential employees if there is a shelter in place order.
  - h) Courts - each county working differently. Case hearings possibly using Zoom/video conferencing.
  - i) Mark's YFA update – visits, if not in person, are done by video conferencing. High risk cases are being evaluated as needed.
- a) Legislative Session Updates - Several bills passed.
    - a. 1324 Jordan's Law, 1326 DCF Accountability Act
    - b. More detailed discussion at May Meeting.

## III. Financial Report

- a) January Financials – Kevin and John Aitken reviewed –

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- a. Statement of financial position – nothing noteworthy.
- b. Revenues are below budget.
- c. Change in assets – positive \$213,000
- b) Finance Report – (February)
  - a. Kevin moved to approve. Lance Kinney seconded the motion. All were in favor and unanimously approved.
- c) Amended 2020 Budget and Narrative
  - a. Would like board to approve
  - b. Projected contract deficit \$414,000
  - c. Shortfall should be covered by the department
  - d. Motion to approve amended budget – Kevin Sheilley motioned to approve. Bobby James seconded the motion. All were in favor and unanimously approved.
- IV. Committee Reports
  - Audit Committee – No report
  - Executive Committee Report (February)
- V. Unfinished Business / New Business – Cancelled Casino Night and HALO Foster Parent Event. Dates will be established later.
- VI. Public Forum - Nothing to discuss

Next Meeting – May 28, 2020, 10 a.m. – 2:00 p.m. ANNUAL RETREAT  
Wildwood Boardroom, 901 Industrial Drive, Suite 200, Wildwood, Florida 34785

Meeting adjourned at 1:09 pm