

Board of Directors Meeting Minutes

07/23/2020 12:30 pm
Wildwood Boardroom

Chairman: Mike Jordan

Location: Kids Central- Board Room

Present: John Cooper, John Aitken, Paula Mealy (minutes), Mike Jordan, Gordon Johnson, Kevin Sheilley, Tom Ranew, Lance Kinney, Bobby James, Lisa Alexander, Janice Johnson, , Kelly King, Rebecca Schatt, Chris Langley, Matt Bartoli, Shalonda McHenry Sims

Board Members not Present: Sandi Moore, Rodney Rocker, Mark Wickham Cyrus Robinson, Brad Rogers

Guests: Barbara Williams (DCF)

Quorum: Yes

SPECIAL NOTE: Due to COVID-19, this meeting was conducted via conference call.

Call to order July 23, 2020 at 12:33 pm

I. Chairman's Remarks -

- a) Approval of Board Minutes from May – Bobby moved to approve. Lisa seconded the motion. All were in favor and unanimously approved
- b) CEO Annual Review – This item has been delayed and we will address at strategic planning meeting next month.
- c) Mike definitely wants to meet for annual meeting in September in The Springs large conference room to allow the Board to meet in person but remain socially distant. If any Board Members object, please contact Paula and she will pass information on to Mike and John Cooper.

II. President's Report

- a) June Measures – KCI is still performing remarkably well. Dental still challenge due to COVID – all remaining measures impressive given the circumstances.
- b) COVID-19 RTO UPDATE
 - a. RTW Updates – We will continue virtual environment operations. Back To Work group continues to monitor the situation with all departments represented. Plan is being revised as needed and there is no date for re-opening. Performing well even with COVID. One employee did test positive and we do have a couple of foster kids who are positive now, but no foster parents. An issue did arise with a Leesburg group home suddenly closing. We had 3 days to move kids. We were able to get 1 child into a foster home and the rest to another group home. We were assured that the home had no COVID issues, but then found out they had lied to us and the Leader of home tested positive. We are now testing all kids who were transferred and doing exposure testing/cross-testing. Gordon asked if we will do proactive testing in the future before allowing kids to transfer from Group Homes, so it does not happen again. We have been working with the state for over 60 days to get group homes tested via rapid testing. Mike expressed his concern with the lie from the group home. Shalonda stated that KCI will not work with them again. There has been no outbreaks in group homes in Marion or Lake which have been tested proactively. We want rapid testing before moving a child from a group home moving forward.
 - b. Long-Term Plan – included above.
 - c. Dependency Court - Each of our 5 counties are independently operated. Marion - leading state for continued hearings during COVID, Citrus has had very few hearings, Sumter just announced that hearings will be attended virtually. Lake is

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the only county not doing hearings at this time. All are concerned that late Fall when things clear up, we have an avalanche of cases due to the backlog.

- d. School Options – Concern was raised about who decides if a child physically attends school or not. We believe the Foster Parent has the authority unless parent disagrees and we will deal with each one of those cases as it arises. Shalonda discussed our Foster Parent forums that are ongoing via Zoom. We were able to get school representatives from Marion and Citrus on a zoom session to discuss school options with parents. Our Education liaison (Deb Winter) provided great input and advice during the session as well. The sessions were recorded and are available via Facebook and Youtube page to view. Mike Jordan asked Tom if there are any legal issues with Foster Parents having authority to decide if children attend school or not. All attorneys across state agree the Foster Parents have authority based on Normalcy. Where challenged, courts have sided with Foster Parent authority. Shalonda added that the best way is to include the parent as part of the team as it will probably prevent pushback if they are included in the decision.
- c) DCF Contract Budget Reductions – Yesterday’s conference call with DCF Secretary informed us that there is an anticipated reduction in budget for the year. The entire \$93B will not be available to spend. The Governor asked each agency to submit a plan for cuts if there is a revenue shortfall. He asked for submissions of 3% and another submission of 3% for a total of 6%, in case it is necessary. John stated that we do not think a 3% cut will hurt our staffing levels or programs. We are continuing with our current year budget as we have not received new funds. The Governor does not expect cuts beyond 6%. August 17 is the next meeting to discuss major budget shortfall estimates. We have done a good job dropping costs of Out of Home Care and that will help. Won’t know the real levels of cut for a while. We have until 8/14 to submit our suggestion of 3% cut and 6% cut. Janice asked if we have started reducing spending now, so we don’t have to absorb the cuts over a shorter period (2 quarters). John explained that our reduced OHC costs and residential home costs will help.
- d) New Laws Effective 7/1/2020
 - a. Senate Bill 1324 – replaces Jordan’s law – died in committee last year and has 2 components - communication and training. Need more communication between Sheriff’s department and DCF. Sherriff’s department must know if there is an active DCF investigation when they go to a home. Training – need education when head trauma has been involved. Shalonda explained the training will be statewide. Child protection team will provide the training and will it be online. Locally we have partnered with legal and we will make sure our team is aware when it is available.
 - b. Senate Bill 1326 – DCF Accountability Act – It will monitor all providers and establish standards and accountability including financial penalties. John only issue is that he doesn’t like qualitative measures being added into a scorecard which are subjective measures. There will be increased accountability over attorneys and Sheriff’s offices as well. Qualitative measures could be a challenge because they are so subjective.

III. Operations

- a) Out of Home Care – Shalonda reported that we finalized 341 adoptions this year and Licensed 101 homes. (Licensing was at the bottom tier of the goal and included 20 new in Citrus and Sumter target counties). Kudos to case management agencies for continuing to see our most vulnerable kids live as needed during this difficult time.
- b) Diversion/Prevention Charts – included for review but not discussed.

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IV. Financial Report

a) May Financials –John Aitken reviewed

- a. Statement of financial position – financials – \$7M cash balance is abnormally high but is due to the Payment Protection Program and high liability is also due to the loan as it is now an expense that is a deficit. It is temporary and makes net assets drop, hence the negative number but will be corrected once loan is forgiven.
- b. Income Statement/Revenues - Expense items to note – Salaries, Benefits and Other Employee Expense are \$109K over budget, case management \$153k over budget. We usually run under budget, but turnover due to COVID is near zero as no jobs are available and working from home is received positively.
- c. Functional Expense Statement - Change in assets – Management Expense just over 4% of expenses.

b) Finance Report – (June)

- a. Bouchard Insurance came in and reviewed all risk areas and market changes. Most clients are seeing large increases in premiums. We are ok for this year, but they warned us that next year could bring significant increases in cost. John distributed KCI tax return by email to the Board and our 990 was filed by the deadline. Due to the unavailability of a new funds from DCF, we need the Board to approve the continuation of last year's budget. John proposed motion management to continue with physical year funds until new allocations are available from DCF. Janice moved to approve, and Lance seconded the motion. All were in favor and unanimously approved. The Finance committee moved to approve the Finance Report. Bobby seconded the motion. All were in favor and unanimously approved.

V. Committee Reports

Audit Committee – No report

Executive Committee Report (June) – Included in packet with nothing additional to discuss
Community Development and Media Clips – The committee has tentative dates for 2021 events. Website revision is moving along with updates. KCI will be offering a Virtual 5K as a fundraiser - more information to come in September. Media Clips are included for review but were not discussed.

- ## VI. Unfinished Business / New Business – Bobby wants a better grasp of what will happen if kids need help with costs of software, laptops, etc., for continued home education. What is the impact on foster parents? He expects problems in that arena. Mike suggests the Executive Committee address this at their meeting next month including anticipated funds needed. John Cooper indicated we already gave out 60-100 laptops. There will be a burden on Foster Families having to do virtual school and maybe faced layoff as well. Follow up with more info. Kelly stated Marion County will supply Chrome Books, but internet service will be the biggest issue for some.

VII. Public Forum - Nothing to discuss

Next Meeting – September 24, 2020, 10:00a.m. – 2:00 p.m. Annual Retreat

Wildwood Springs Room, 901 Industrial Drive, Suite 200, Wildwood, Florida 34785

Meeting adjourned at 1:39 pm