KIDS CENTRAL, INC.
A COMMUNITY APPROACH TO THE WELFARE OF CHILDREN
Building Better Lives

INVITATION TO BID

ITB Date: June 11, 2021

Bid No. KCI2021 – ITB002

Bid Due: June 18, 2021

Point of Contact:
Steve Lovely (352) 387-3525
Steve.Lovely@kidscentralinc.org
Or Jennifer Bradshaw (352)387-3434
Jennifer.Bradshaw@kidscentralinc.org

INSTRUCTIONS
1. **Bid must be on this form.**
2. **Bid each item separately.**
3. **Direct correspondence / inquiries to the Point of Contact.**
4. **Bid the lowest net price, F.O.B. destination, site emplaced.**

SPORT UTILITY VEHICLES

Kids Central, Inc. invites bids for fourteen (14) new, not previously owned automatic transmission SPORT UTILITY VEHICLES. The preferred models are listed on page 8.

QTY:	DESCRIPTION:		TOTAL PRICE
(14)	New 2021 or 2022 Sport Utility Vehicles	Price per SUV	$_____
		Total of 14 SUVs	$_____
		Tag and title, delivery, and other sales fees	$_____
		**Kids Central is a tax exempt organization*	
		GRAND TOTAL	$ _____

NOTE: ALL PRICING TO INCLUDE ALL FEES ASSOCIATED WITH THE SALE – VEHICLES MUST BE DRIVING READY UPON DELIVERY.

Offered: _____ _____ _____
Make Model Year

SPORT UTILITY VEHICLE must have at least the minimum specifications listed below:

- Overall, 5-Star Safety Rating from National Highway Traffic Safety Administration
- At least 2 of the following industry expert review ratings:
  1. Motor Trend – 8.0 or higher
  2. Edmunds – 7.5 or higher
  3. Kelley Blue Book – 4.5 or higher
- Odometer reading of less than 1,000 miles
- Model year 2021 or 2022
- Seating for at least 5 people
- (4) Doors
- Rear hatch entry
- MPG of 25/30 or higher
- Regular, Unleaded fuel
- Automatic transmission
- Air conditioning
- Passenger volume of at least 98.0 cubic feet
- Minimum front leg room of 41” and rear leg room of 37”
- Cargo capacity of 28.0 cubic feet or greater with all seats in place
- AM/FM radio
- 12V Adaptor

- Power windows
- Power locks
- Cup holders
- Rubber floor mats.

***Please indicate the percentage of parts and materials of proffered vehicles produced in the United States**:_____
***Please indicate where the proffered vehicles were manufactured/assembled.**
_____

Offer Signature_____ Dealer_____
Print Name_____ Date _____
Phone Number: _____Email Address_____

DUE DATE: Sealed bids are due by 2:00 P.M. on or before Friday, June 18, 2021. All bids shall be delivered via email to ALS@purvisgray.com. Bids delivered to any other location or delivered after 2:00 P.M. on Friday, June 18, 2021 will be considered nonresponsive and not considered.

***** MARK SUBJECT LINE: "SEALED BID KCI2021-ITB002– DO NOT OPEN UNTIL 2:00PM ON JUNE 18, 2021 *****

- **"Time Certain": Bid must be received ONLY at the email address listed above prior to BID DUE time. Bids are acceptable if emailed to ALS@purvisgray.com**
- **Unsigned bids and rubber-stamped signatures MAY BE CONSIDERED NONRESPONSIVE.**

BIDDER'S STATEMENT: I have read, understand, and agree to the terms and conditions on all pages of this Invitation To Bid. Upon request, I will transfer and deliver goods to Kids Central in accordance with said terms and conditions.

Taxpayer I.D .No._____

Complete Legal Name of Company Phone No. and FAX No.

_____

Business Address Street City/ State Zip Code

_____

Signature of Authorized Agent – Title Printed Name

X _____

Invitation to Bid

For

Vehicle Purchases

KCI2021-ITB002

Kids Central, Inc.

901 Industrial Drive, Suite 200

Wildwood, FL 34785

BACKGROUND

Kids Central, Inc. is soliciting bids from qualified State of Florida licensed Motor Vehicle Dealers for the purpose of purchasing fourteen (14) not previously owned, automatic transmission Sport Utility Vehicles (SUV) from the lowest Bidder, on or before June 18, 2021.

Kids Central, Inc. is the private, non-profit, 501(c)(3) organization selected by the Florida Department of Children and Families (DCF) as the lead agency responsible for the privatization of child protection services in Citrus, Hernando, Lake, Marion and Sumter Counties (Circuit 5). The agency develops and manages a comprehensive, community-based system of care for abused, neglected and abandoned children and their families. Kids Central, Inc. is committed to promoting the welfare of children through abuse/neglect prevention services, in-home care, foster care, and adoption, as outlined in F.S. Section 409.1671.

BID INSTRUCTIONS

Alternatives: Any changes or alternatives must be set forth in a letter attached to this bid. Kids Central has the option of accepting or rejecting any alternative bid. Brand names are given for quality control only. The following criteria was used to determine the Preferred Models listed on page eight (8), minimum highway MPG of 30 and city MPG of 25 for Sport Utility Vehicles as well as at least two of the following: an Edmunds rating of 7.5 or higher, Motor Trend rating of 8.0 or higher or KBB rating of 4.5 or higher. Evidence must include documentation that the vehicle(s) meet the criteria listed above used to determine the preferred models.

- All Bidders must be State of Florida contracted vendors

- Overall, 5-Star Safety Rating from National Highway Traffic Safety Administration
- At least 2 of the following industry expert review ratings:
    4. Motor Trend – 8.0 or higher
    5. Edmunds – 7.5 or higher
    6. Kelley Blue Book – 4.5 or higher
- Odometer reading of less than 1,000 miles
- Model year 2021 or 2022
- Seating for at least 5 people
- (4) Doors
- Rear hatch entry
- MPG of 25/30 or higher
- Regular, Unleaded fuel
- Automatic transmission
- Air conditioning
- Passenger volume of at least 98.0 cubic feet
- Minimum front leg room of 41” and rear leg room of 37”
- Cargo capacity of 28.0 cubic feet or greater with all seats in place
- AM/FM radio
- 12V Adaptor
- Power windows

- Power locks
- Cup holders
- Rubber floor mats.

Rejection: Kids Central reserves the right to reject any or all bids and to waive any informality in any bid. The right is reserved by Kids Central to award a single contract or multiple contracts, to the best advantage of Kids Central, in order to expedite a prompt delivery schedule. No guarantee is made that this quantity will be purchased.

Period of Acceptance: Unless otherwise stated, bids shall be subject to acceptance by Kids Central for a period of ninety (90) calendar days following the opening of bids.

All or None Bids: Kids Central reserves the right to make an award based on partial items unless the bid submitted by the bidder is marked "ALL OR NONE."Kids Central does not wish to purchase vehicles from numerous sources.

- (14) SPORT UTILITY VEHICLES - If a bidder is unable to fulfill the entire Sport Utility Vehicles request, the bidder shall not enter a bid for Sport Utility Vehicles.

Bonds: When deemed necessary by Kids Central, Bid Bonds shall be furnished by all bidders in the amount of at least 10% of the bid, to guarantee that bidders will enter into contract to furnish goods at prices stated. Likewise, a Performance Bond shall be required of the successful bidder. (Cash deposit, Certified or Cashier's check or Money Order may be submitted in lieu of either Bond).

Terms of Payment: As long as all agreed upon conditions are met, payment in full can be expected upon delivery. No additional charge will be paid by Kids Central unless expressly included and itemized herein.

GENERAL TERMS AND CONDITIONS OF THIS BID

AND ANY RESULTING CONTRACT

Prohibited Interest: Bidder agrees it shall disclose to Kids Central in writing any financial interest, direct or indirect, in Bidder's business or in this transaction held by any Board Member or employee. Kids Central reserves the right to refuse any bid if Kids Central determines a conflict of interest exists. A conflict of interest may be determined to exist in any instance where Kids Central board member or employee participates in or influences any decision making process affecting a bid or contract in any way whatsoever.

Authority: This Invitation to Bid (ITB) is issued under the provisions of Kids Central, Inc. and the Department of Children and Families contract PJL04, FL Statutes and its administrative rules. All prospective applicants are charged with presumptive knowledge of all requirements of the cited authorities. Submission of a valid executed bid by a prospective vendor shall constitute admission of such knowledge on the part of such prospective vendor.

Public Inspection: Procurement files shall be open to public inspection after a contract has been awarded and executed by all parties.

ITB Addenda: Kids Central, Inc. reserves the right to amend this ITB at any time.

Final Revised Bids: If requested, final revised bids shall be submitted in the manner, and by the date and time specified by Kids Central, Inc. If a final revised bid is not submitted, the previous submittal shall be construed as the best and final bid.

Cancellation of ITB: The Invitation to Bid may be canceled when it is determined to be in the best interests of Kids Central, Inc.

Costs for Bid Preparation: Any costs incurred by applicants in preparing or submitting a bid are the vendor's sole responsibility.

Notice of Award: Upon completion of the evaluation on June 21, 2021, decisions shall be provided to all bidders by posting the award on the Kids Central, Inc. website. Any agreement arising out of this ITB is subject to the approval of Kids Central, Inc. as to form, and to all further approvals, including any approvals required by statute, regulation, rule, order or other directive. No work is to be undertaken by the awardees prior to the contract commencement date. Kids Central, Inc. is not liable for any costs incurred prior to the official starting date.

Protest of Award: Upon Notice of Award, should a bidder wish to protest Kid Central's award to a named bidder, they must do so before 5:00pm on June 25, 2021.

Availability of Funds: The award of a contract and any allowed renewal or extension thereof, is subject to allotments made by Kids Central, Inc. and subject to the availability of State and/or Federal funds.

Wages and Labor Law Compliance: Prior to contract execution for service contract in excess of $1.00, the vendor shall certify, if applicable, that it complies with all state of Florida labor and wage regulations, "Wages, hours, and working conditions of employees of contractors performing services."

Compliance with all Applicable State Business and Employment Laws: All vendors shall comply with all laws governing entities doing business in the State of Florida and must be in good standing. Prior to contracting, owners of all forms of business doing business in the State except sole proprietorships, charitable organizations unincorporated associations and foreign insurance companies shall register and be in good standing with the FL Department of Corporations, Business Registration Division. Foreign entities/companies must register with the Florida Department of State, Division of Corporations. More information is available at the Florida Department of Corporations website.

Compliance with 2 CF 200.322 Domestic Preference for Procurements: All vendors shall comply with Federal Government Regulation 2 CFR 200.322 as stated:

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Confidentiality of Information: Kids Central, Inc. reserves the right to retain all copies of vendor bids submitted in response to this Invitation to Bid. You are hereby notified that under FS 119.07, ("Florida's Sunshine Law") bids submitted in response to this ITB cannot be granted immunity from public scrutiny. All information submitted must be made available to the public for examination, if so requested. Vendor requests to hold certain submitted materials in confidence cannot be honored. If it is essential to your

organization that certain materials are kept confidential, and they are a required element of this ITB, it is recommended that you decline to respond to this solicitation.

Delivery: Time of delivery, as shown herein, must be adhered to. All goods shall be shipped F.O.B. destination designated by Kids Central. Vendor assumes full responsibility for transportation and liability for loss and/or damage. All transportation charges to be prepaid by Vendor. All Bidders are required to make delivery and transfer titles no later than June 30, 2021. Kids Central will request that all title transfer paperwork completion take place at the Kids Central location sited on page (5) between the hours of 8am and 5pm; an agreed upon appointment time will be scheduled prior to June 30, 2021.

Late Delivery: As delivery of goods is required by June 30, 2021, if the Vendor is unable to meet the delivery expectation, Kids Central has the right to cancel any agreement with the Vendor and accept that of the next lowest Bidder.

General Guarantee: The Vendor guarantees that a) Vendor owns all rights, title and interest in the products and services and has the legal authority to sell, license or otherwise transfer the right to use to Kids Central; b) the products and services are free from defects in material and workmanship for a minimum period of one (1) year from the date of acceptance by Kids Central (this does not replace the standard warranty accompanying new vehicles) , unless otherwise stated as part of the bid; and c) Vendor shall repair or replace all such defective goods F.O.B. destination.

Indemnification: The Vendor guarantees and agrees to indemnify, defend and hold harmless Kids Central against any or all loss, liability damages, demands, claims or costs alleged by third parties arising out of Vendor's performance. This includes defective material and products, faulty work performance, negligent or unlawful acts, and noncompliance with any applicable local, state or federal codes, ordinances, orders or statutes including, but not limited to, the Occupational Safety and Health Act (OSHA.) This guarantee is in addition to and not intended as a limitation on any other warranty, expressed or implied.

Termination: Kids Central reserves the right to terminate the order or delay delivery or acceptance of any products and/or services ordered resulting from this bid without penalty upon thirty (30) days written notice to the Vendor.

Assignment: Vendor may not assign, transfer, delegate, or subcontract any right, obligation, performance herein without the prior written consent of Kids Central and any such assignment, transfer, delegation or subcontract without Kids Central's prior written consent shall be considered null and void.

Default: In case of default by the Vendor of any of the conditions of this bid or contract resulting from this bid, the Vendor agrees that Kids Central may procure the articles or services from other sources and may deduct from the unpaid balance due the Vendor, or collect against the bond or surety, or may invoice the Vendor for excess costs so paid plus reasonable administrative costs. Prices paid by Kids Central shall be considered the prevailing market price at the time such purchase is made.

Law and Jurisdiction: The validity, performance and construction of this order shall be governed by the laws of the State of Florida.

Additional Terms: No additional term specified in the bid shall be part of the contract unless affirmatively accepted by Kids Central in writing.

Preferred Models

Sport Utility Vehicles – Selections chosen based on the minimum specifications listed in page (1) above.

(1) Ford Escape
(2) Honda CR-V
(3) Mazda CX-5
(4) Subaru Forester
(5) Toyota RAV-4